

**PARKING and TRAFFIC SAFETY COMMITTEE  
ACTION SHEET**

3:00 P.M. – July 8th, 2021  
Conference Room A

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PRESENT: City Councilor/Chairman Peter Whelan, City Manager Karen Conard,  
Public Works Director Peter Rice, Fire Chief Todd Germain,  
Police Captain Mike Maloney  
Members: Steve Pesci, Jonathan Sandberg, Erica Wygonik, Harold  
Whitehouse

ABSENT: Mary Lou McElwain

CITY STAFF: Parking Director Ben Fletcher, Assistant Attorney  
Jane Ferrini

- I. Financial Report – **On unanimous roll call 9-0, voted** to accept and approve the financial report as presented.
- II. Public Comment Session – There were 5 speakers: Barbara Destefano (Brewery Lane Traffic Study, repainting of crosswalks), Bill Downey (Moped ticketing on sidewalks, McIntyre Building lower lot parking, Holiday parking), Brian Johnson (Information item VIII D; inquiring if new intersection at Cate Street and Bartlett Street will have flashing beacons, Suggests brush clearing around pedestrian signs at Bartlett Street and Islington Street), Elizabeth Bratter (Brewery Lane Traffic Study), Robin Husslage (Neighborhood Parking Program feedback).
- III. Presentation by Liz Oltman with TEC; Brewery Lane Traffic Study.
- IV. Proposed all-way STOP control at intersection of Brewery Lane and Jewell Court.  
**On unanimous roll call 9-0, voted** to approve all-way STOP control at intersection of Brewery Lane and Jewell Court.
- V. Proposed all-way STOP control at intersection of Cass Street, Chevrolet Avenue and Lovell Street.  
**On unanimous roll call 9-0, voted** to refer back to staff for recommendation following a pilot effort with camera and temporary signage.
- VI. Discussion of one-way traffic flow on Brewery Lane and Chevrolet Avenue.  
**On unanimous roll call 9-0, voted** to table item
- VII. Request for safety improvements at crosswalk on Middle Road at Kensington Road and Monroe Street, by Virginia von Muhlen.  
**On unanimous roll call 9-0, voted** to refer to staff for report back at future meeting.
- VIII. Holiday parking discussion, by Parking Director Ben Fletcher. - *Informational item, no action required.*

- IX. Request for two 1-hour limit spaces on Portwalk Place, by Seacost Spine & Sports Injuries. **On unanimous roll call 9-0, voted** to have staff install cameras at location, and report back.
  - I. Report back on time limit for handicap vehicles in downtown on-street parking spaces. - *Informational item, no action required.*
  - II. Monthly accident report from Police Department. - *Informational item, no action required.*
  - III. Bike and vehicular traffic volume data. – *Informational item, no action required.*
  - IV. Maplewood Avenue pedestrian signal project update. – *Informational, no action required.*
  - V. Bartlett Street/Cate Street reconfiguration. – *Informational, no action required.*
  - VI. Aldrich Road traffic calming measures discussion by Director or Public Works Peter Rice. – *Informational, no action required.*
  - VII. PTS Action Items. – *Informational, no action required.*
- VIII. Adjournment – At 4:44 p.m., **on unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by:  
Shanleigh McGonagle, Department of Public Works