

# Capital Improvement Program FY24-29 Project Suggestion Form

Please use this form if you have a project to recommend for consideration in the FY24 – FY29 Capital Improvement Program. All forms are due by **Friday, September 30<sup>th</sup>**.

As used in the CIP, a capital improvement project is defined as a major fiscal expenditure that falls into one or more of the following categories:

- ✓ Land acquisition; *(i.e. a new park area)*
- ✓ Construction or expansion of a public facility, street, utility or public infrastructure; *(i.e. a new sidewalk or new pickleball court)*
- ✓ Rehabilitation of a public facility or public infrastructure provided the cost is \$50,000 or more; *(i.e. improvements to the outdoor pool)*
- ✓ Design work or planning study related to a capital project or implementation of the Master Plan; *(i.e. recreation needs study)*
- ✓ Any item or piece of equipment, non-vehicular in nature, that costs more than \$50,000 and has a life expectancy of 5 or more years; or
- ✓ Replacement and purchase of vehicles which have a life expectancy of more than 5 years or cost more than \$50,000.

- **Name** (please print) \_\_\_\_\_
- **Address** \_\_\_\_\_
- **Contact Information** (phone and/or email) \_\_\_\_\_
- **What type of project do you propose** (*i.e. Sidewalk re-pavement*):  
\_\_\_\_\_
- **Where would the work be located?**  
\_\_\_\_\_
- **Additional Detail/Background (if needed) for this project:**

**Please fill out and return by September 30<sup>th</sup>.**

- Email: [CIP@cityofportsmouth.com](mailto:CIP@cityofportsmouth.com)
- Mail/Carry in to: Planning Department ,3<sup>rd</sup> Floor City Hall, 1 Junkins Ave, Portsmouth, NH 03801