



CITY OF PORTSMOUTH

Municipal Complex
1 Junkins Avenue
Portsmouth, New Hampshire 03801
(603) 431-2000

December 1, 2023

To All Seasonal Boater Applicants:

Applications for the seasonal boat slips will be accepted at the City of Portsmouth's City Clerk's Office from December 4th, 2023 through January 4th, 2024. Please note there will be no mailing of applications to individuals this year. Applications can be found on the City of Portsmouth's Website at www.cityofportsmouth.com/prescottpark and are due in the City Clerk's Office by Thursday January 4th 2024 at 4:00 pm. There will be no exceptions.

Applications must be fully completed and signed for consideration & inclusion in the lottery to be held at 9:00AM Friday, January 5th 2024 at the City Clerk's Office, City Hall.

As in the past, seasonal slips are first awarded to Portsmouth residents. **Please note that this means the vessel must be registered in the City Resident's name. If the boat is co-owned, one owner on the registration must be a City resident.** If there are any remaining slips available after the Portsmouth Resident drawing, a separate lottery will be held for non-residents. Notification will be sent out to all applicants after the lottery drawings have been completed as to whether you have drawn a seasonal boat slip or not.

Those awarded a slip through the lottery will receive a boater's packet containing paperwork that must be submitted with the full payment amount due at the time so specified in the packet.

Those who were not awarded a slip in the lottery will receive notification and will be retained on a waiting list in the order that the application was drawn in the lottery. Should any seasonal boat slips become available at a later date for any reason we will contact the individuals based on this list.

We also ask that you be sure to review the City's Dock Policies for 2024 (included with application on website) before submittal of your Seasonal Boaters Application so you are aware of the requirements for the seasonal slips.

If you have any questions regarding this process, please contact me per the information listed below.

Thank you.

Judy Renaud, Controller
City Hall – Finance Dept.
1 Junkins Avenue
Portsmouth, NH 03801
(603) 610-7259
jerenaud@cityofportsmouth.com

APPLICATION FOR SEASONAL RENTAL
APRIL 2 2024 TO NOVEMBER 1 2024
PRESCOTT PARK DOCKS, PORTSMOUTH NH

Submit all applications to: Prescott Park Docks
c/o City Clerk's Office
City Hall
1 Junkins Avenue
City of Portsmouth NH 03801

Note: **Applications must be submitted by 4:00pm on Thursday, January 4th, 2024.** Applications must be fully completed and signed for consideration & inclusion in the lottery to be held at 9:00AM Friday, January 5th 2024 at the City Clerk's Office, City Hall.

APPLICANT NAME: _____

DATE of APPLICATION: _____

RESIDENT: I am a resident of the City of Portsmouth, NH () YES () NO
NOTE: Vessel must be **REGISTERED** in Portsmouth's Residents name in order to qualify for the classification as a Portsmouth resident for slip space.

APPLICANT HOME ADDRESS: Street: _____

City, State, Zip: _____

TELEPHONE: Home: _____ Work: _____

Cell: _____

EMAIL: Email: _____

VESSEL: Owners Name(s): _____

Vessel Name: _____

Registration No.: _____

State of Registration: _____

Length: _____

Beam: _____

Draft: _____

DINGHY (if Applicable): Registration No.: _____

VESSEL INSURANCE: Insurer: _____

Policy No.: _____

Vessel Coverage: _____

Liability Coverage (P&I): _____

Liability Coverage (Fuel Spill/Pollution): _____

Expiration Date: _____

SIGNATURE _____ DATE _____

POLICY FOR THE PRESCOTT PARK DOCKS
SUMMER 2024

1. No more than 12 “slips” or spaces at the Prescott Park Dock shall be available for seasonal rental.
2. Slip tenants shall execute a license agreement (for a specific vessel only) approved by the City Attorney setting forth the rules and regulations of the seasonal license. The license shall not be assignable or transferable to any other person or vessel and shall expressly prohibit alcohol use on the docks and shall address parking and waste issues.
3. Slip licensees shall pay **\$140 per boat foot** per season (from April 2 to November 1 of each year) for Portsmouth residents, fully payable in advance and non-refundable. A \$300/season Utility Access fee also applies to each slip.
4. Slips shall first be made available for seasonal rental to Portsmouth residents with the submission of applications by **January 4th, 2024** and is for a term not to exceed one season with no right of renewal; the lottery, shall be held on January 5th, 2024 to grant one year seasonal licenses only.
5. The lottery shall be organized and operated by a disinterested party chosen by the City.
6. All “slips” not rented for seasonal use shall continue to be available to the public on reasonable terms set by the City of Portsmouth at the City approved docking rates.
7. If all of the seasonal rentals are not filled by Portsmouth residents, non-residents are permitted to apply for a dock space in a separate lottery (following resident lottery), with higher seasonal rates \$173 per boat foot to be charged for such non-residents. A \$300/season Utility Access fee also applies to each slip. Non-residents are required to submit their application under the same deadlines as noted above and on the application.
8. A pro-ration of the seasonal use rates based on a daily basis is permitted for available designated seasonal use slips after June 30 through the end of the season (Nov 1).
9. The “boating season” and the term of the seasonal rental agreement is from April 2 to November 1 of each year.
10. Seasonal dock slips may not be used by other parties/boaters while the awarded seasonal boater is away.
11. No commercial boats are permitted to apply for a seasonal dock slip.

Questions regarding the Seasonal Boat Slip Lottery can be directed to: Judy Renaud, Controller at (603) 610-7259.