

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

#### **91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This year's Annual Action Plan (AAP) included goals and objectives for housing, public facilities, urgent needs, social services programs that assist individuals and families, and program administration. Priority needs included creating and preserving affordable housing units, helping homeowners/renters remain in their homes through temporary interim mortgage or rental assistance, removing architectural barriers for persons with disabilities, supporting public service agencies, maintaining infrastructure, and improving accessibility/suitability of public facilities to better meet the needs of people who earn low and moderate incomes.

Overnight shelter for individuals, families, and survivors of domestic violence as well as facility improvements to bring water and sewer to warming/overnight shelter for overflow of homeless persons on the coldest winter nights were also provided. The Public Service Agency Grant program funded services for at-risk youth, dental care, childcare, and persons living with HIV/AIDS. Additionally, Cross Roads House undertook a significant rehabilitation of its main and family emergency shelters for necessary facility improvements in PY 22.

Additional CDBG funds were utilized to prepare for, prevent, and respond (PPR) to the pandemic. In particular, Rockingham Community Action/Southern NH Services (RCA/SNHS) received funds to support short-term rental assistance to prevent homelessness, and Operation Blessing (OB) received public services funds to support the operations of a seasonal warming center for individuals who could not enter traditional shelters due to continuing spacing requirements for pandemic prevention measures.

#### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG-CV: \$	Other	Other	5	3	60.00%	1	1	100.00%
Housing	Affordable Housing Public Housing Homeless	CDBG: \$ / LIHTC: \$ / CDBG-CV: \$	Rental units rehabilitated	Household Housing Unit	100	243	243.00%	0	0	N/A

Housing	Affordable Housing Public Housing Homeless	CDBG: \$ / LIHTC: \$ / CDBG-CV: \$	Homeowner Housing Rehabilitated	Household Housing Unit	5	1	20.00%	3	1	33.33%
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	17521	70.08%	1075	2460	228.84%
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	50	66	132.00%	10	11	110.00%
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Rental units rehabilitated	Household Housing Unit	150	219	146.00%	0	0	N/A

Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	300	331	110.33%	75	202	269.33%
Public Facility/Infrastructure Improvements	Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	11	11	100.00%	11	11	100.00%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	1127	75.13%	342	505	147.66%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	20	25	125.00%	0	0	--

Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0	0	0	0	--
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	17	34.00%	8	9	112.50%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	1000	719	71.90%	165	212	128.48%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / CDBG-CV: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0	0	0	--

Transportation	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	--
Transportation	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	113	56.50%	0	0	--
Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15000	22100	147.33%	22000	0	0.00%

Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	250	0	0.00%	0	0	--
Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50000	22110	44.22%	22000	0	0.00%

Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG- CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	25	0	0.00%	0	0	--
Urgent Needs	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG- CV: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0	0	0	0	--



Urgent Needs	Affordable Housing Public Housing Homeless Non- Homeless Special Needs Non-Housing Community Development Urgent Needs	CDBG: \$ / CDBG- CV: \$	Businesses assisted	Businesses Assisted	3	0	0.00%	0	0	--
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The activities undertaken during this program year represented the Year 3 priority needs identified in the 2020-2024 Consolidated Plan. Those priority needs included Housing, Public Facilities, Public Services - General Welfare, Public Services - Youth Programs, Public Services - Homeless/HIV-AIDS, Public Services - Health, and Public Services - Non-Homeless/Special Populations.

The City was able to utilize more of its funding, through the Public Services Agency Grant program, to support activities in response to COVID-19. In PY 22, \$92,473.43 from entitlement funds was spent on public services overall, including activities that prepare, prevent, and respond (PPR) to COVID. Of the total spent (noted immediately above), \$32,412.56 was used for PPR; the public services cap limit was maintained.

Due to the pandemic, the City included Urgent Needs (UN) in its AAP. Some Urgent Needs activities identified in the Annual Action Plan (AAP) were deprioritized in PY 22, but remained in the PY 22 AAP to allow the City to address unidentified or delayed urgent needs that resulted from the pandemic. As illustrated in Table 1 above, UN-Tenant-Based Rental Assistance/Rapid Rehousing (TBRA/RR) was instead undertaken under the low- to moderate income clientele (LMC) public services national objective and funded as an activity that would prepare, prevent, and respond to COVID-19. Additionally, in Table 1, UN - Businesses Assisted was deprioritized due to other funding sources identified, including community funding, for business assistance in the downtown area. In Table 1 above, Homeowner Housing Rehabilitation was not undertaken due to the complexity of relocation during the pandemic and lack of demand.

Water-Sewer and Site Improvements at Woodbury Cooperative, the City’s high-priority housing project that began in PY 21, was completed in PY 22. This activity upgraded water-sewer connections, improved site conditions and accessibility for the resident-owned community, and added six new affordable housing units (housing units were not funded with CDBG funds). As noted in last year’s CAPER, the delay during PY 21 was due to a lack of bids and exorbitant costs. Additional water-sewer facility improvements at the Operation Blessing (OB) Warming Center were completed this program year and resulted in an improved facility that provides 11 additional emergency overnight shelter beds.

Below, see summary charts of PY 22 (City FY 23) CDBG and CDBG-CV expenditures.

Note that adjustments were made to Lines 20 and 30 in the PR-26 report. Line 20 adjustment in the amount of \$466,073.91 to compute total low/mod credit was to account for the water/sewer and site improvement project benefiting low-mod persons that did not pull into the PR-26 calculation. Line 30 adjustment in the amount of -\$13,299.56 to compute total public service obligations was to account for public service activities that prepare, prevent and respond (PPR) to COVID and exempt from the public service cap, but that were included with non-PPR activity expenditures in the PR-26.

**PY 2022 CDBG Expenditures**

<b>City of Portsmouth, NH                      CDBG Expenditures HUD Plan Year 2022                      (City FY 23, ending 6-30-2023)</b>		
Description	Budget Amount	YTD Expended
<b>Program Administration</b>		
Program Administration	\$130,401.76	\$130,401.76
<b>Housing</b>		
Housing Rehabilitation Administration	\$17.63	\$17.63
<b>Public Facilities/Accessibility Improvements</b>		
Cross Roads House Facility Improvement	\$50,000.00	\$50,000.00
Greenleaf Recreation Center Facility Improvements	\$16,000.00	\$16,000.00
Operation Blessing Warming Center Facility Improvements	\$76,159.86	\$76,159.86
Woodbury Avenue Water-Sewer and Site Improvements	\$475,000.00	\$475,000.00
	\$617,159.86	\$617,159.86
<b>Public Services Grant Program</b>		
AIDS Response Seacoast	\$9,500.00	\$9,500.00
Chase Home for Children	\$1,250.00	\$1,250.00
Cross Roads House	\$18,500.00	\$18,500.00
Greater Seacoast Community Health	\$9,000.00	\$9,000.00
HAVEN	\$6,810.87	\$6,810.87
Operation Blessing Warming Center - PPR	\$15,064.00	\$15,064.00
PHA Making Classroom & Community Connections (MC3)	\$5,000.00	\$5,000.00
Rockingham Community Action Program - PPR	\$17,348.56	\$17,348.56
Seacoast Community School	\$10,000.00	\$10,000.00
	\$92,473.43	\$92,473.43
<b>Total</b>	<b>\$840,052.68</b>	<b>\$840,052.68</b>

**PY 2022 CDBG-CV Expenditures**

**City of Portsmouth, NH  
 CDBG Expenditures HUD Plan Year 2022 - CARES Act  
 CV Funds  
 (City FY 23, ending 6-30-2023)**

Description	Budget Amount	YTD Expended
Operation Blessing Warming Center Facility Improvements	\$98,962.54	\$98,962.54
CDBG CARES Act Program Administration	\$2,951.79	\$2,951.79
TOTAL		\$101,914.33

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	976
Black or African American	47
Asian	14
American Indian or American Native	6
Native Hawaiian or Other Pacific Islander	4
<b>Total</b>	<b>1,047</b>
Hispanic	75
Not Hispanic	972

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

Race and ethnicity totals are representative of City of Portsmouth demographics.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,491,044.46	840,053
General Fund	public - local	0	
LIHTC	private	0	

**Table 3 - Resources Made Available**

### Narrative

CDBG (\$840,052.68) and CDBG-CV (\$101,914.33) funds were expended to serve primarily low- to moderate-income (LMI) individuals or areas, to address urgent needs and other eligible activities, and to prevent, prepare, and respond (PPR) to COVID-19. CDBG funds were also expended to make public facility improvements including the removal of architectural barriers impeding ADA accessibility. \$154,350.82 was received in program income during PY 22 and utilized for CDBG-eligible projects and activities.

\$213,950 in General Fund dollars through the Portsmouth Welfare Department were utilized as supplemental funds to support social services in the City.

Housing Rehab Administration funds in the amount of \$17.63 were used for a discharge fee associated with a housing rehab completed years ago, but recently discharged with full loan repayment.

No publicly owned land or property located within the jurisdiction was available or used to address the needs identified in the plan.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-Wide	100	100	See below

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

Rather than targeting particular geographic areas as low- to moderate-income areas (LMAs)--of which there are relatively few in Portsmouth--the City targets funds to agencies and facilities that provide social services to low- to moderate-income clientele (LMI). Therefore, the City expended funds citywide for activities identified in Year 3 of its Five-Year Consolidated Plan, including activities to prepare, prevent, and respond to COVID-19 and facility projects to improve ADA accessibility.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG funds were combined with other private and/or public funds (contributed by subrecipients) to support primarily LMI individuals or areas, to make public facility improvements, to address urgent needs and other eligible activities, and to prevent, prepare, and respond to COVID-19. In PY 22, a total of \$4,836,247 was leveraged from nonprofit agencies and the City as additional investments in projects benefiting LMI persons.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	165	212
Number of Non-Homeless households to be provided affordable housing units	0	12
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>165</b>	<b>224</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	8	9
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>8</b>	<b>9</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

CDBG funds were expended in PY 22 to maintain safe, affordable rental and owner-occupied housing. Nine households, composed of 17 persons, benefitted from short-term rental assistance. The goal was slightly exceeded due to the unexpected availability of additional CDBG Public Service Agency Grant program funds and increased need caused by the end of federal short-term rental assistance.



The City expected to provide CDBG funds to support improvements to and rehabilitation of public housing (100-unit goal); however, due to shifted and/or delayed public housing authority priorities, the projects have been planned for PY 23.

Included in Table 6 - Number of Households Supported, the significantly-funded water-sewer improvements at the Woodbury Avenue resident-owned community project were undertaken. The project has been described elsewhere in the CAPER and resulted in improved access and infrastructure to 12 existing and new manufactured homes owned by persons earning low incomes. The project was done in coordination with New Hampshire Community Loan Fund (NHCLF) and resulted in keeping the resident-owned community accessible and affordable for the long term.

**Discuss how these outcomes will impact future annual action plans.**

The City anticipates that it will meet or exceed goals to assist eligible households in finding and maintaining safe, decent affordable housing in future AAPs.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	224	0
Low-income	6	0
Moderate-income	3	0
<b>Total</b>	<b>233</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The City has taken other actions to foster and maintain affordable housing including working through planning and zoning to support safe, suitable affordable housing. Of note in PY 22 was the City’s support of water-sewer and site improvements to the resident-owned community at Woodbury Avenue with \$475,000 in CDBG funds and a leveraged \$125,600 InvestNH Demolition Grant. The resident-owned community provides much-needed affordable housing. Site improvements included demolition of abandoned and substandard housing units, which were then replaced by 6 new homes.

The City continues to collaborate with nonprofit agencies and public housing partners to identify and explore accessibility and affordable housing projects. The City's Blue Ribbon Committee on Housing (Housing Committee), established in 2014, obtained and analyzed data and authored the Housing Existing Conditions Report and a Final Report to Council (November 2016), all of which contributed to the Portsmouth 2025 Master Plan (Master Plan). The Master Plan incorporates the Housing Committee’s recommendations and continued goals for increasing affordable housing in the City. The City Council

adopted a formal housing policy in December 2016 to address Portsmouth's housing needs, stating that it "will support a housing stock that addresses greater housing supply and variety, including an adequate supply of workforce and moderate-income housing." The Community Development (CD) Department continues to be actively engaged in issues and discussions related to preserving, increasing, and improving affordable housing in the City.

In addition, through ongoing conversations with members of the Home for All coalition (homelessness prevention coalition for the NH Seacoast area), NH Housing Finance Authority, the City Welfare Department, the Portsmouth Housing Authority (PHA), and Rockingham Community Action/Southern NH Services (RCA/SNHS) (the local community action program, or CAP), the City maintains an understanding of worst-case housing needs of low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (including homeless people), or have been involuntarily displaced. Where unmet needs are identified, CD provides technical assistance to and pursues collaboration with nonprofits that are subrecipients of CDBG funds and serve individuals and households whose needs may be "worst-case."

The City addresses "worst-case needs" and its progress in meeting the needs of persons with disabilities by gathering information through public input sessions. In particular, community needs are expressed and noted during the annual public hearing for community needs, which was held in February 2023 for PY 22 (see attached notice of public hearing).

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Working with Home for All (formerly Greater Seacoast Coalition to End Homelessness), Cross Roads House, HAVEN, and Operation Blessing, the City—particularly through the Community Development (CD) and Welfare Departments—is able to reach out and assess the needs of homeless individuals and families in Portsmouth. Additionally, the City coordinates with the PHA—also an active participant in the Home for All coalition—to reduce and end homelessness in the City.

Additionally, Public Service Agency Grant program organizations—such as Rockingham Community Action/Southern NH Services and AIDS Response Seacoast—work with precariously-housed individuals and families, including those living with HIV/AIDS.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City continues to fund nonprofit agencies that work to provide emergency shelter and transitional housing to homeless persons.

As noted previously in this report, CDBG funded water-sewer infrastructure connections and indoor plumbing (shower, toilet and sink) to the Operation Blessing Warming Center, which resulted in the addition of 11 emergency shelter beds to be offered in extreme cold weather situations. The facility now has indoor plumbing, toilet and water facilities and provides a safe and sanitary overnight shelter that will also be staffed when open.

In PY 22, the City funded the following agencies through the CDBG Public Service Agency Grant program:

The City continues to fund nonprofit agencies that work to provide emergency shelter and transitional housing to homeless persons.

As noted previously in this report, the City funded water-sewer infrastructure connections and indoor plumbing to the Operation Blessing Warming Center, which resulted in the addition of 11 emergency shelter beds to be offered in extreme cold weather situations. The facility now has indoor plumbing, toilet and water facilities and provides a safe and sanitary overnight shelter that will also be staffed when open.

In PY 22, the City funded the following agencies through the CDBG Public Service Agency Grant program:

**AIDS Response Seacoast (ARS)** offered and expanded its support services to eighteen (18) individuals living with HIV/AIDS, including case management, food access, financial aid, and housing assistance for

clients. Individuals and small families who earned very low or low incomes made up 89% of the Portsmouth beneficiaries; there were two moderate-income Portsmouth beneficiaries.

**The Chase Home** provided residential care and 90-day support services for four (4) minors who had been removed from their homes temporarily by the State between July 2022 and September 2022. These services included counseling and extended family check-ins, with a goal of family reunification. Due to limited staff capacity, reporting burden, and CDBG-incompatible intake and tracking systems, CDBG support of The Chase Home ended after Quarter 1 of PY 22.

**Cross Roads House (CRH)** is a homeless shelter in the jurisdiction that provides both emergency and transitional shelter for homeless people. All of the clients were individuals and families who earn very low incomes. One hundred forty-seven (147) homeless individuals were provided with emergency shelter beds and supportive services in PY 22. In addition to shelter, funding to Cross Roads House supported a wide range of services to individuals in transition, including case management, tutoring, mental health counseling, vocational training, life skills training, and assistance in finding permanent housing.

**HAVEN** provides individual and family shelter and support services to persons who are survivors of sexual assault and domestic violence. The population served by this agency is presumed to earn low income. In PY 22, four (4) women and children received shelter and associated services from the agency. This number was lower than projected due to the closure of the shelter. This closure was planned; however, the timing was unknown at the start of PY 22. Due to the closure of HAVEN's Portsmouth-located shelter—for which Portsmouth CDBG funds were allocated—at the end of calendar year 2022—CDBG support of HAVEN was ended after Quarter 2 of PY 22.

**Rockingham Community Action/Southern New Hampshire Services (RCA/SNHS)** received CDBG funding as well as support from the City Welfare Department to provide rental assistance, fuel assistance, and related assistance to help families stay in their homes. Nine households comprising 17 individuals were assisted directly with CDBG funds in PY 22. The number of households and individuals assisted in PY 22 was higher than that of recent years, since COVID-related federal support for emergency rental assistance was sunset during PY 22, and local resources were once again required to meet this need.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Community Development staff continued to work closely with the PHA, HUD, the City Welfare Department, the Balance of State Continuum of Care, the Portsmouth Housing Endowment Fund (PHEF), and The Housing Partnership on affordable housing and homelessness issues; with the Chamber Collaborative of Greater Portsmouth and the City's Economic Development Department on economic development issues; and with the Portsmouth Arts and Nonprofits Committee and neighborhood groups on community development issues.

As noted previously in the CAPER, the City collaborates with the Home for All coalition to identify needs and opportunities to coordinate support for low-income persons—including those coming from correction programs, mental health facilities, and foster care—to prevent them from becoming homeless. CDBG Public Service Agency Grant program-funded nonprofits such as RCA/SNHS and ARS work with precariously-housed individuals and families, including those living with HIV/AIDS, to prevent homelessness by providing services that ease the cost burden of living.

The City itself does not have a homeless discharge coordination policy; rather, it relies on the Home for All coalition, which includes three CDBG-funded emergency shelters (Cross Roads House, HAVEN, and Operation Blessing), to support and coordinate with relevant stakeholders including the City to address and avoid discharges into homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As previously discussed in this section, the City continues to support various nonprofit agencies with CDBG and Welfare funds to address homelessness. The Welfare Department refers struggling individuals and families receiving assistance from other public or private programs to Cross Roads House when transitional housing is needed. In turn, Cross Roads House case managers work diligently to transition homeless families into permanent homes, often found in PHA housing.

Funds were expended this program year to support expanded services for homeless persons at the Cross Roads House and Operation Blessing emergency warming center/overnight shelters. Additional funds were awarded and expended this program year to support the Rockingham Community Action/Southern NH Services (RCA/SNHS) short-term rental assistance program in order to prevent homelessness. This program year, there was a significant increase in short-term rental assistance needs due to the delayed effects of COVID-19 on job and housing security, and the end of related COVID-based federal assistance.

The Community Development Department meets and collaborates with the Veterans Court, Harbor Care, PHA, RCA/SNHS (the regional community action program, or CAP), the Welfare Department, the Home for All coalition, and the shelter programs (Cross Roads House and Operation Blessing) to identify needs and opportunities for the support of homeless veterans transitioning to permanent housing. Affordable permanent housing in the City and Section 8 waitlists remain significant limiting factors. Homeless veterans are prioritized by the PHA for housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Community Development Department continued to support the Portsmouth Housing Authority (PHA) in its efforts to maintain existing and create new affordable housing opportunities, and to administer its public housing and Section 8 voucher programs. The PHA manages twelve (12) residential complexes serving the elderly, families with children, and residents with disabilities, including Betty's Dream, a twenty-four (24) unit facility dedicated to housing for disabled persons. In addition, the PHA manages a tenant-based Section 8 program and a waiting list of at least three hundred and sixty-five (365) persons.

The PHA has also worked with local public safety providers to ensure effective screening policies, strict lease enforcement, and maintenance of healthy and safe neighborhoods. The PHA provides employment and education incentives to tenants, as well as youth risk prevention services. The City and the PHA have worked closely to address the need for public housing, including the retention, renovation, and development of housing units as well as improvements to livability and residents' access to services.

The PHA's new workforce and affordable housing project, Ruth's Place, was completed in PY 21. The City was in close coordination with the PHA in land use and zoning to complete construction, and assisted in outreach about the new housing, which includes twenty-four (24) units for households earning 30% or less of the area median income (AMI).

The PHA has made significant progress in the past several years in areas including security, accessibility, and partnerships with the community. Challenges to address in the future include the increasing number of non-elderly disabled persons in need of housing and services, and the need to expand and diversify housing opportunities. Recently, the PHA has been required to house greater numbers of non-elderly persons with physical and/or mental disabilities in housing that was originally developed and designed to serve seniors. This creates a difficult situation to manage, but the PHA is confident that it can meet the challenge and continue to serve the full spectrum of its populations through new administrative strategies and community partnerships. With over 360 persons on their waiting list for public housing and with the sustained lack of affordable housing for the Seacoast's workforce, the PHA seeks new opportunities to increase housing units through acquisition or new construction, including an expansion of units downtown. While this process can take years, opportunities for potential projects are currently being developed. The PHA has committed to increased collaboration with other regional or statewide housing authorities and nonprofit developers. This includes cooperating on issues like policy development, purchasing, back-office operations, and waiting lists in order to decrease costs and improve customer service, with the long-term goal of creating a stronger and more responsive organization.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City and the PHA hold the common interest of ensuring that safe and decent housing is available to individuals and families earning very low, low, or moderate incomes. All agreements for Public Service Agency Grant subrecipients include a requirement to advertise their services in PHA housing complexes.

The PHA is committed to encouraging resident participation in all of its neighborhoods in order to improve social outcomes, reduce crime, foster greater civic engagement, and assure more caring and compassionate communities. Besides working to add more programs and services for tenants, the PHA encourages residents to seek leadership roles and actively shape the future of the community by joining Resident Advisory Boards, which give residents the ability to provide feedback and guidance on PHA policies and programs.

### **Actions taken to provide assistance to troubled PHAs**

No troubled PHAs in the jurisdiction.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Affordable housing continues to be identified as a critical need at this time. The Portsmouth 2025 Master Plan addresses the need for the creation and maintenance of new and existing affordable housing, as well as strategies for accomplishing that objective. As discussed previously in this CAPER, in 2014 the City Council-appointed Blue Ribbon Committee on Housing (Housing Committee), which included representatives from the Planning and Community Development Departments, authored a report regarding the creation of additional affordable housing units and zoning changes. These policy considerations are intended to encourage mixed-use redevelopment that incorporates workforce housing along transit corridors and a village center concept. This work builds upon that of the 2008 Housing Committee, which established a Workforce Housing Trust Fund and recommended zoning changes. The Portsmouth 2025 Master Plan, the 2016 Housing Committee report (Housing Committee Final Report to Council), and the 2008 Housing Committee report (A Road Map to Affordable Housing) are available on the City's website.

The demand for housing in the region continues to be significant, resulting in high rents and very low vacancy rates. In Portsmouth specifically, rents have been continuing to rise according to the New Hampshire Housing Finance Authority (NHHFA), making housing cost burden a challenge.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

One unmet need that the City focused on for PY 22 was access to emergency housing and services for low- to moderate-income and homeless families and individuals in need of shelter. In PY 20, Operation Blessing set up a shelter structure, which was initially intended to be a temporary observation shelter for those seeking medical observation after COVID-19 vaccinations. In PY 22, the agency and the City undertook activities to make permanent improvements to the facility in order to shelter the homeless population during extreme cold and heat events.

The City also continues to work with partners such as Home for All and the PHA to target low-income households and areas as well as at-risk populations to address underserved needs such as community centers at public housing sites. Such projects are being considered for PY 23.

The City's AAP does not allocate resources based on geographic areas or targeted assistance. All programs and projects are intended to benefit residents earning low and moderate incomes, as well as persons with disabilities, and enhance their access to services, safe and affordable housing, and the City's public facilities.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**



Many households built before 1979 have had their lead-based paint (LBP) hazards remediated; however, the City is in cooperation with State agencies to ensure that new problems are addressed and the safety of City residents is maintained. The City actively coordinates lead reduction efforts with the New Hampshire Housing Finance Authority (NHHFA), who is the primary grant recipient of funding from federal lead paint initiatives. The City is involved in supporting these applications and their administration, and referring relevant properties as appropriate.

No LBP hazard reduction projects were undertaken directly by the City in PY 22.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City does not have an explicit policy for the reduction of households below the poverty line. However, the Welfare Department provides services directly to families living in poverty. In addition, both the Welfare and Community Development (CD) Departments provide grants to public service agencies serving families in poverty. The CD Department coordinates with the Health Department, Welfare Department, and the PHA as well as other agencies that work most closely with families in poverty.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

No gaps in the institutional structure were identified in the Consolidated Plan or AAP. In PY 22, City staff and local officials continued to keep communication open with the nonprofit community and the PHA, so that any gaps identified could be addressed. In addition, relationships with the various public service agencies serving clients earning low or moderate incomes allowed staff to stay up-to-date on agency needs. In many cases, these relationships have led to participation by these agencies in grant programs available through the CDBG program.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Portsmouth and its residents benefit from a strong network of social services and both publicly- and privately-assisted housing. For its size, Portsmouth is home to a wide range of social service providers that may assist residents in need. This is due in part to Portsmouth's role as an economic, cultural, and social hub of the region. Many larger nonprofits are located in Portsmouth but have service areas beyond the City's borders. In addition, the Portsmouth Housing Authority (PHA), the leading housing agency in Portsmouth is heavily involved in the coordination of nonprofit service providers through their Resident Services Coordinator program and participates extensively in regional efforts to address substance misuse and homelessness issues. Most of the City's publicly- and privately-assisted housing developments are served by regional transportation.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

According to the statewide Analysis of Impediments to Fair Housing Choice in New Hampshire (NH AI), non-white racial and ethnic minorities, young single mothers, and persons with disabilities are disproportionately situated within lower income brackets. They are more likely to spend more of their incomes on housing, experience instability in their housing, and have more difficulty accessing housing. The waiting lists in Portsmouth certainly indicate a demand for affordable housing—especially for households earning less than 30% AMI, which make up over 92% of the households on the Section 8 voucher and public housing waiting lists.

The City has pursued collaboration with New Hampshire Legal Assistance (NH LA) to provide fair housing training to vulnerable or precariously housed individuals. In PY 22, the City continued conversations with fair housing consultants and experts in order to enhance trainings for the residents of Cross Roads House and for other low-income residents, such as those served by Operation Blessing. Programs will be undertaken in PY 23.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All potential community development activities are reviewed by Community Development (CD) staff for eligibility and compliance requirements to determine if they are eligible for CDBG or CDBG-CV funding. Once a project is funded and underway, CD staff monitors project progress either through a desk audit or an on-site visit. Quarterly activity and beneficiary reports, which are required for public service agencies, serve as additional monitoring touchpoints.

During PY 22, CD staff conducted on-site field monitoring of all public service agency projects, followed by desk audits, in order to ensure eligibility and compliance with CDBG requirements and practices. With public service agency staff, CD staff reviewed agencies' programmatic and financial policies and practices. There were no findings. Public facilities project sites were visited both for Davis-Bacon wage rate interviews and for meetings with agency leadership, and project contractors and subcontractors.

Mid-year, project progress was discussed at a public hearing held on February 9, 2023 for PY 22 (see attachment "Legal Notice-Public Hearing and PY 22 Progress") and was reviewed by the Citizens Advisory Committee (CAC) and CD staff. Annually, projects are reviewed as a component of the City audit, including through a Single Audit (also known as an A-133 audit).

### **External Review**

In addition to cooperation with the City's A-133 Single Audit, the CD Department is reviewed externally. Periodically, HUD Community Planning and Development representatives monitor program compliance. In PY 22, the CD Department was monitored for Davis-Bacon and Related Acts (DBRA) compliance for two projects: Woodbury Cooperative Water-Sewer and Site Improvements, and Cross Roads House Facility Improvements. Technical assistance was offered by HUD for minor documentation adjustments. There were no findings. Compliance with financial regulations is overseen by the CD staff and the City Finance Department. Annually, CD staff demonstrates compliance with CDBG/CDBG-CV spending thresholds and other programmatic requirements through the submission of its Consolidated Annual Performance Evaluation Report (CAPER).

### **Monitoring Policy**

As the administrator of CDBG entitlement and CDBG-CV funds granted to Portsmouth, the CD Department is responsible for ensuring compliance with federal regulations by all of its contractors and subrecipients, including the PHA. Monitoring is an important function for all programs and projects that require compliance with CDBG and CDBG-CV regulations.

Monitoring of CDBG/CDBG-CV subrecipients has been informed by the following factors: program

history or length, amount of funding, complexity of terms in the subrecipient agreement, and familiarity of subrecipient personnel assigned to duties under the agreement. By prioritizing subrecipients based on these factors, CDBG staff determine if subrecipient monitoring is appropriate for a particular year.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

In accordance with the City's Citizen Participation Plan, the City's PY 22 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public review for fifteen (15) days beginning on September 12, 2023 and ending on September 26, 2023 (see attachment "Legal Notice-CAPER Comment Period"). Public notice about the CAPER comment period was published on September 11, 2023 in print in the *Portsmouth Herald/Foster's Daily Democrat* and digitally via Seacoast Online (seacoastonline.com). Additionally, the legal notice was posted on the City's website on the date noted above. Seacoast Online, part of the USA TODAY Network, allows those with disabilities to access their material in a number of ways, including support for screen reading (text-to-voice), zoom (magnification of text), color contrast (increased legibility), and navigation (verbal rather than physical/mouse-driven navigation of the website and its content). Paper or electronic copies of the full CAPER are also made available at the CD Department, the CD website, and upon request. The non-English speaking population in Portsmouth is under 1% and by reaching out to agencies that may serve non-English speaking persons and persons with disabilities, the CD Department endeavors to provide an opportunity for these populations to comment on the CAPER.

No public comments were received on the CAPER during the comment period.

### **CR-45 - CDBG 91.520(c)**

#### **Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the jurisdiction's program objectives as outlined in the Consolidated Plan. During the 2020-2024 Five Year Consolidated Plan period, the City's activities focused 100% on benefit to low- to moderate-income persons. The Consolidated Plan identified activities to prepare, prevent, and respond (PPR) to COVID-19 and anticipated that up to 30% of the City's awarded Cares Act-CV and regular Entitlement funds would be used to meet the Urgent Needs National Objective during the Consolidated Plan's five-year period. As previously mentioned in this report, due to COVID-19, additional

resources were allocated to public services activities in PY 22 to prepare, prevent, and respond (PPR) to COVID-19.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the jurisdiction's program objectives as outlined in the Consolidated Plan. During the 2020-2024 Five Year Consolidated Plan period, the City's activities focused 100% on benefit to low- to moderate-income persons. The Consolidated Plan identified activities to prepare, prevent, and respond (PPR) to COVID-19 and anticipated that up to 30% of the City's awarded Cares Act-CV and regular Entitlement funds would be used to meet the Urgent Needs National Objective during the Consolidated Plan's five-year period. As previously mentioned in this report, due to COVID-19, additional resources were allocated to public services activities in PY 22 to prepare, prevent, and respond (PPR) to COVID-19.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	4	0	0	0	0
Total Labor Hours	550				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.	4				

**Table 9 – Qualitative Efforts - Number of Activities by Program**

## **Narrative**

No new jobs were created or new hires made as a result of the activities. Section 3 requirements were not applicable.



# Attachment Cover Sheet

# Community Development Block Grant Program

Consolidated Annual Performance  
and Evaluation Report for Year 3 of  
5-Year Consolidated Plan



City of Portsmouth, New Hampshire

July 1, 2022 – June 30, 2023

*Prepared by:*  
Community Development Department  
1 Junkins Avenue  
Portsmouth, New Hampshire

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Staff Contact:  
Elise Annunziata  
Community Development Director  
Email: [eannunziata@cityofportsmouth.com](mailto:eannunziata@cityofportsmouth.com)

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All classified ads are subject to the applicable rate card, copies of which are available from our Advertising Dept. All ads are subject to reserves the right to edit, refuse, reject, classify or cancel any ad at any time. Errors must be reported in the first day of publication, or expense that results from an error in or omission of an advertisement. No refunds for early cancellation of order.

## Community Announce

lost, found, happy ads, events...

### Announcements

**Fall Boating Courses**  
 Courses from America's Boating Club, at Portsmouth High:

- 1) Free Anchoring workshop - 9/22/23 @ 7:00
- 2) Cruise Planning - 10 week course, \$170 - 9/12/23 on at 7:00
- 3) Cruise Planning course - 10 weeks, \$170 - 9/12/23 on at 7:00

Info and Register: [www.usps.org/Portsmouth](http://www.usps.org/Portsmouth); Seacoast Events

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Info and Register: [www.usps.org/Portsmouth](http://www.usps.org/Portsmouth); Seacoast Events

## Adopt Me Pets

all your favorites...

### Domestic Pets

## Professional Service

all your needs...

### General Contracting

**Ceilings - REPAIRED, INSTALLED, Drywall, Plaster, etc. We do WALLS**  
 tool Steve 603-954-8528

### Home Improvement

The Seacoast Handyman High ladder work, gutter cleaning, roofing repairs & leaf screen installation.  
 Call 207-439-6416  
[www.seacoasthandyman.com](http://www.seacoasthandyman.com)

### Painting

A-1 Painting/Powerwashing Free Estimates-32 years Senior Discount References: Colley Hatch/Inferno (603) 954-1825

## Real Estate Rentals

**PUBLISHER'S NOTICE**  
 All real estate advertising is subject to the Federal Fair Housing Act, which makes it illegal to advertise any preference, limitation, or restriction based on race, color, religion, sex, handicap, marital status, or national origin, or intent to make any such preference, limitation, or restriction. We will not knowingly accept any advertising in real estate which is a violation of the law. If persons are having trouble that all the legal notices are available on our website at [seacoastonline.com](http://seacoastonline.com).

### Condo/Townhome Rent

**HAMPTON BEACH**  
 3 room, 1BR Condo, October - June. Includes cable TV, WiFi, laundry, and fitness center.

### Govt Public Notices

**Public Hearing Notice**  
 The Modbury Zoning Board of Adjustment will hear a variance application from the below regulation under Ordinance and Regulations of the Town of Modbury to permit the following variance: Article IX, Section 4.B.3. Alteration of Surface Configuration.  
 The application will be considered on September 19, 2023 starting at 7:00am, at the Modbury Town Hall, 13 Town Hall Road, Modbury, NH 03252.

Greg and Kara Monelle are sent this application for a variance for the property at 50 Huckins Road, Modbury, NH (Map 2, Lot 21). The applicants are seeking permission for fill on their lot to expand the usable lawn.

If the application meets the standards of the regulations, it will be accepted and a public hearing on the matter will follow.

### Legal Notice

**City of Portsmouth**  
 Notice is hereby given that the City of Portsmouth Community Development Department has prepared a draft Consolidated Annual Performance and Evaluation Report regarding the use of Community Development Block Grant funds received from the U.S. Department of Housing and Urban Development for the program year beginning July 1, 2022 and ending June 30, 2023.

A fifteen (15) day comment period will begin on September 12, 2023 and end at 4:00 p.m. on September 26, 2023. Please submit written comments to [annunziata@cityofportsmouth.com](mailto:annunziata@cityofportsmouth.com). A copy of the report will be available for public review and comment at the CDBG webpage:

### Public Notices

### Govt Public Notices

[www.cityofportsmouth.com/community/community-development-block-grant-cdbg](http://www.cityofportsmouth.com/community/community-development-block-grant-cdbg)  
 If you would like to review a written copy or have any questions, please call Elise Annunziata, Community Development Director, at (603) 640-7281.

### Town of Northwood Public Notice

September 21, 2023

To all interested and aggrieved persons, you are hereby notified of the following:

The Northwood Zoning Board of Adjustment will meet at the Northwood Town Hall on Thursday, September 21, 2023 at 6:00 p.m. to hear the following cases:

Case 23-20: JC Builders-Marilyn & Jeffrey Cole, 721 First NH Turnpike, Map 222, Lot 41. Applicants seek a Special Exception from Article VI.A(5), structures (driveway) within wetlands buffer.

Case 23-21: LSF Inc., Richard Daniels, 273 Jenness pond Road, Map 203, Lot 19. Applicant seeks a Special Exception from Article VI.A(5), structures (driveway) within wetlands buffer.

The agenda to include any other business that may properly come before the board at this time.

Pamela Sanderson, Chair  
 9/6/2023 AT:02

### Public Notices

**Legal Notice  
City of Portsmouth**

Notice is hereby given that the City of Portsmouth Community Development Department has prepared a draft Consolidated Annual Performance and Evaluation Report regarding the use of Community Development Block Grant funds received from the U.S. Department of Housing and Urban Development for the program year beginning July 1, 2022 and ending June 30, 2023.

A fifteen (15) day comment period will begin on September 12, 2023 and end at 4:30 p.m. on September 26, 2023. Please submit written comments to [eannunziata@cityofportsmouth.com](mailto:eannunziata@cityofportsmouth.com).

A copy of the report will be available for public review and comment at the CDBG webpage: [www.cityofportsmouth.com/community/community-development-block-grant-cdbg](http://www.cityofportsmouth.com/community/community-development-block-grant-cdbg)

If you would like to review a written copy or have any questions, please call Elise Annunziata, Community Development Director, at (603) 610-7281.

*Publ. 9/11/23 Portsmouth Herald/Seacoast Online*

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subject to the applicable rate card, copies of which are available from our Advertising Dept. All ads are subject to approval before publication. The Portsmouth/Dover/Seacoast will not be liable for any error in or omission of an advertisement. No refunds for early cancellation of orders.

### Real Estate Rentals

**PUBLISHER'S NOTICE**  
 All real estate advertised in this section is subject to the Equal Housing Opportunity Act, which means that it is illegal to discriminate on the basis of race, color, religion, sex, national origin, marital status, or handicap in the sale, rental or financing of any dwelling. The Equal Housing Opportunity Act also means that it is illegal to discriminate on the basis of sex in the rental of any dwelling. If you are a tenant, you may have certain rights under state or federal law. For more information, contact your local housing authority or the U.S. Department of Housing and Urban Development.

### Govt Public Notices

The Madbury Board of Selectmen will hold a Public Hearing on Friday, February 17, 2023 at the Madbury Town Hall, 13 Town Hall Road, Madbury, NH. The purpose is to accept and authorize expenditure of unanticipated funds from the InvestNH Municipal Planning & Zoning Grant Program in the estimated amount of \$30,000 for a Housing Opportunity Planning Grant.

### Govt Public Notices

February 9, 2023 at 7:00 p.m. in Conference Room A, Portsmouth City Hall, 1 Jenkins Avenue. The CAC will hear housing and community needs for the FY 23 Community Development Block Grant (CDBG) Program and U.S. Department of Housing and Urban Development (HUD) Annual Action Plan that begins July 1, 2023. In addition to the public hearing, CAC staff will review the status of FY 23 CDBG projects. HUD provides CDBG funds to the City annually. The City must spend these funds to primarily 1) benefit individuals who earn very low, low or moderate incomes; 2) benefit areas of the City in which more than 51% of residents earn very low, low or moderate incomes; and 3) improve accessibility for individuals with disabilities. For more information, or if you are unable to attend and would like to provide input, please call (603) 618-7231 or email [CommunityDevelopment@portsmouth.com](mailto:CommunityDevelopment@portsmouth.com). Elise Annunzio, Community Development Director 2/8/23

### Public Notices

within 30 days of the request. The municipality and suppliers of water within the potential impact area of the proposed large groundwater withdrawal may submit comments to NHDES relative to the proposed withdrawal within 15 days after the Public Hearing. A Public Hearing will be held at the Kensington Town Hall located at 95 Amesbury Road in Kensington, New Hampshire, on Wednesday February 22, 2023 at 6:00 P.M. Any questions regarding the proposed withdrawal should be directed to Daniel J. Linkham of Emery & Gannett Groundwater Investigations, at P.O. Box 1578, Meredith, New Hampshire, 03253. Email: [daniel.linkham@gannett.com](mailto:daniel.linkham@gannett.com) or 603-274-1425. Questions regarding the large groundwater withdrawal permitting process should be directed to David Hiss at (603) 271-8866 or [davidhiss@des.nh.gov](mailto:davidhiss@des.nh.gov) or New Hampshire Department of Environmental Services, 29 Hazen Drive, P.O. Box 95, Concord, NH 03305-0095. 2/8/23

### Public Notices

**A Written Agreement Personally Directed Hearing**  
**IMPORTANT RIGHTS OF PARENTS DETERMINE WHETHER OR NOT YOUR PARENTAL RIGHTS OVER CHILDREN SHALL BE TERMINATED. TERMINATION OF PARENT/CHILD RELATIONSHIP MEANS TERMINATION OF YOUR LEGAL RIGHTS, LEGES, DUTIES, OBLIGATIONS, INCLUDING BUT NOT LIMITED TO THE LOSS OF ALL VISITATION AND COMMUNICATION WITH YOUR CHILD IF TERMINATION IS GRANTED. YOU RECEIVE NO FUTURE PROCEEDINGS CONCERNING YOUR CHILD. YOU ARE HEREBY NOTIFIED YOU HAVE A RIGHT TO BE HEARD AND HAVE THE RIGHT TO THE PROCEEDINGS TO THE HEARING AND TO AVOIDANCE. IF YOU DO NOT RECEIVE THIS NOTICE UPON A FINDING OF THE COURT WILL APPEAR WITHOUT COST IF YOU ENTER AN appearance of any future regarding this child be by first class mail your attorney and a interested parties a than ten (10) days before any scheduled hearing. Personal information obtained from the Division Court Ident the hearing of this a Notice. If you will need a proffer or other documents for this hearing, contact the court directly. Please be advised advise clients, witness others) that it is a felony to carry a fire arm or deadly weapon defined in RSA 624:17. Courtroom 201/202/203**

### Apartment

**Hampden Beach**  
 2 bed rooms, 7, 2 & 3 bedroom apartments for rent. Close to the beach. Your rent available! Call **SUB & INFO: 603-929-3322**

### Single Family Rentals

**North Hampton Amazing**  
 1 BR cottage with private parking, and private shed on Route 1 in North Hampton. Rental pays electric and heat. Trash removal, pesting, and mowing are included in the rent. Very quiet and close to all sea coast amenities. \$2100 per month - 1 year lease. First month and security due at signing. Please call 603 964-6730

### Automotive Wheels

Best Deal for you.

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Highest Prices Paid For Junk Cars & Trucks  
 INSTANT CASH OFFER!  
[www.salsburyusa.com](http://www.salsburyusa.com)  
 800-343-0321 - Free Towing

### Your Source Public Notices

### LEGAL NOTICE

NOTICE IS HEREBY GIVEN that there are potential vacancies for the following Boards and Commissions:

- 1 Regular Member to the Building Code Board of Appeals
- 1 Alternate Member to the Building Code Board of Appeals - The vacancy to be filled would need to be: 1) electrical engineer or master electrician
- 2 Regular Members to the Cable Television and Communications Commission
- 1 Alternate Member to the Cable Television and Communications Commission
- Regular Members to the Cemetery Committee (up to 18 members)
- 3 Regular Members to the Conservation Commission (pending submission of reappointment applications)
- 1 Alternate Member to the Conservation Commission (pending submission of reappointment application)
- 1 Member to the Portsmouth Housing Authority (pending submission of reappointment application)
- 2 Regular Members to the Recreation Board (pending submission of reappointment applications)
- Sustainable Practices Planning Commission

### Public Notices

**Public Notice**  
 under RSA 7:19-a, 11(d) Pursuant to the requirements of RSA 7:19-a, 11(d), notice is hereby given that three (3) pecuniary benefit transactions exceeded \$5,000. These transactions have occurred between The National Center for the Improvement of Educational Assessment, Inc. (the "Center") and: (a) Scott Marion Scott Marion received earnings as an employee in the total amount of \$283,214. Dr. Marion also served as the President of the Center; (b) Christopher Domaleski Christopher Domaleski received earnings as an employee in the total amount of \$211,404. Dr. Domaleski also served as the Vice President/Secretary of the Center; (c) Brian Gong Brian Gong received earnings as an employee in the total amount of \$100,000. The Center is a 501(c)(3) non-profit organization. The Center's financial records are available for review upon request. The Center's financial records are available for review upon request. The Center's financial records are available for review upon request.

### STATE OF NEW HAMPSHIRE JUDICIAL BRANCH NH CIRCUIT COURT 7th Circuit-Family Division Dover

**CITATION BY PUBLICATION - TERMINATION OF PARENTAL RIGHTS DAYS INN**  
**TO: CODY WALLACE**  
 481 CENTRAL AVENUE, ROOM 251  
 DOVER, NH 03820  
 fatherly of one now party Unknown  
 Case Number: 632-2023-TR-00094  
**Preliminary Hearing**  
 A petition to terminate parental rights over your minor child(ren) has been filed in this Court. You are hereby cited to appear at a Court to respond to this petition as follows:  
 Date: March 21, 2023 2:30 St. Elizabeth Street, Dover, NH 03820

# Seacoastonline

## Govt Public Notices

Originally published at [seacoastonline.com](http://seacoastonline.com) on 02/08/2023

Legal Notice

City of Portsmouth, NH

Citizens Advisory

Committee

Public Hearing:

FY 2024 Community

Development Block Grant

Annual Action Plan

The Portsmouth Citizens Advisory Committee (CAC) will hold a public hearing and meeting Thursday, February 9, 2023 at 7:00 p.m. in Conference Room A, Portsmouth City Hall, 1 Junkins Avenue. The CAC will hear housing and community needs for the FY 24 Community Development Block Grant (CDBG) Program and U.S. Department of Housing and Urban Development (HUD) Annual Action Plan that begins July 1, 2023. In addition to the public hearing, City staff will review the status of FY 23 CDBG projects.

HUD provides CDBG funds to the City annually. The City must spend these funds to primarily 1) benefit individuals who earn very low, low or moderate incomes; 2) benefit areas of the City in which more than 51% of residents earn very low, low or moderate incomes; and 3) improve accessibility for individuals with disabilities.

For more information, or if you are unable to attend and would like to provide input, please call (603) 610-7281 or email [CommunityDev@cityofportsmouth.com](mailto:CommunityDev@cityofportsmouth.com).

Elise Annunziata

Community Development Director

2/8/23