

**PARKING and TRAFFIC SAFETY COMMITTEE**  
PORTSMOUTH, NEW HAMPSHIRE

**CONFERENCE ROOM A**  
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

*Members of the public also had the option to join the meeting over Zoom.*

**8:30 AM**

**November 2, 2023**

**MINUTES**

**I. CALL TO ORDER**

Chairman Andrew Bagley called the meeting to order at 8:30 a.m.

**II. ATTENDANCE**

Members Present:

Chairman Andrew Bagley  
Vice Chairman Steve Pesci  
Public Works Director Peter Rice  
Stefanie Casella, Planning Department  
Deputy Police Chief Mike Maloney  
Erica Wygonik  
Mary Lou McElwain  
Dave Allen (Alternate)

Absent

Fire Chief William McQuillen  
Mark Syracuse

City Staff Present:

Parking Director Ben Fletcher  
City Engineer – Parking, Transportation and Planning Eric Eby  
Associate Engineer Tyler Reece

**III. FINANCIAL REPORT**

[00:06:32] Peter Rice moved to accept the financial report dated September 30, 2023, seconded by Mary Lou McElwain. **Motion carried 8-0.**

**IV. PUBLIC COMMENT (15 MINUTES)**

This is the time for all comments on any of the agenda items or non-agenda items.

[00:08:12] There were three speakers: Jane Mitchell regarding installation of a sidewalk on the west side of Greenleaf Avenue and Lafayette Road for the Hillside Drive neighborhood, Matthew Glenn regarding bicycle paths and establishing a bicycle committee, and Kelly Shaw regarding trucks on Banfield Road.

[00:19:39] Mary Lou McElwain moved to bring forward item VIII. A. Informational Hillside Drive update on the agenda. Seconded by Erica Wygonik.

**VIII. INFORMATIONAL**

A. Hillside Drive update

**V. PRESENTATIONS**

[00:20:49] Proposed changes to 2012 Parking Principles guidelines, by Andy Hill, DESMAN

**VI. NEW BUSINESS**

*(No public comment during Committee discussion without Committee approval.)*

A. Proposed changes to 2012 Parking Principles guidelines. The committee will postpone a vote on this until after the public input meeting on 11/15.

**VII. OLD BUSINESS**

A. [00:40:46] High Street, report back and recommendation on proposal to remove parking spaces between Congress Street and Ladd Street. Mary Lou McElwain moved to accommodate construction on High Street by relocating parking spaces to Congress Street, seconded by Dave Allen. Motion carried 5-3. Voting in favor: Mike Maloney, Peter Rice, Stefanie Casella, Dave Allen, and Andrew Bagley. Voting against: Mary Lou McElwain, Steve Pesci, and Erica Wygonik.

**VIII. INFORMATIONAL**

B. [00:46:40] Police monthly accident Report

C. [00:47:44] Bartlett Street and Woodbury Avenue Traffic Calming Public Meeting, November 8<sup>th</sup>, 6:30 PM at New Franklin School.

- D. [00:48:52] DOT Ten Year Plan projects
- E. [00:52:49] DOT Sound Barrier project update
- F. [00:54:30] DOT Route 1 project update
- G. [00:55:24] Rail Trail/Borthwick Avenue multi-use path update
- H. [00:59:27] Handicapped parking space at 125 Islington Street. Discussion ensued regarding handicap parking during the Halloween Parade. Peter Rice thanked Access Navigators for their assistance in determining parking needed.

**IX. MISCELLANEOUS**

[01:02:34] Steve Pesci asked about the subject of a sound wall at The New Franklin School.

[01:08:03] The next meeting of this committee will be on November 29<sup>th</sup> at 6:00 PM in City Council Chambers.

[01:08:47] Mary Lou McElwain requested that the subject of electric scooters on sidewalks be added to an upcoming agenda.

**X. ADJOURNMENT**

Chairman Bagley adjourned the meeting at 9:35 a.m.

Respectfully submitted,

Leila Birr  
Administrative Assistant  
Department of Public Works