

March 25, 2024 Meeting Minutes

Archiving Committee on Creating a Public/Private Historical Archive

City Hall Conference Room A, 9 - 10:30am

Attended: Richard Candee, Alan Cohen, Charles Doleac, Christine Friese, Jeff Keefe, Vincent Lombardi, Kristen Peterson and Emma Stratton

Absent: Elizabeth Farish and Tom Hardiman

Meeting Opened by Vincent Lombardi: 9:04am

MOTIONED and **SECONDED** to accept February 26, 2024 Meeting Minutes

Discussion:

- How to build the timeline:
 - Too early to know about information regarding legal entity.
 - Legal group meeting: Linnea from Strawberry Banke Museum will attend (Wednesday, March 27th).
 - Athenaeum Board approved the initiative.
 - Discussion of timeline topic in general, with fundraising and outreach being important, both needed for financial support.
- Funding Sources:
 - Looking at sources and conduct an analysis of collections.
 - Reviewed Emma's grant spreadsheet and timelines, with respect to how the Archive structure is considered by funding sources.
 - NH Charitable Fund: Meet to outline the Archive.
- Printed Material and Outreach:
 - Trifold is useful for now, until we have more information with steps to gather support amongst private funding.

- Ask city institutions to include the Archive in newsletters, etc., to members. Including Tom Hardiman writing a press release.
 - Keep Stephanie Seacord in the communication channel.
 - Create an Outreach Committee to coordinate thematic messages, with possibility to hire a professional strategist to help with the overall execution.
-
- Public Comment: None
 - Sending donations, to Athenaeum, who will setup an account for such funding: “Portsmouth Archive” in the memo line.
 - For the next meeting: Members are asked to present ideas for the Archive name and sub text. To possibly include: Research, programming, education, collaboration (public/private).

Meeting Adjourned by Vincent Lombardi: 10:05am