



May 29, 2024 Meeting Minutes

Archiving Committee on Creating a Public/Private Historical Archive
MacLeod Board Room, Portsmouth Public Library, 10:30am

Attending: Richard Candee, Alan Cohen, Elizabeth Farish, Christine Friese, Linnea Grim, Jeff Keefe, Vincent Lombardi and Emma Stratton

Attending on Zoom: Kristen Peterson

Absent: Charles Doleac and Tom Hardiman

Meeting Opened by Vincent Lombardi: 10:30am

MOTIONED and **SECONDED** to accept April 22, 2024, Meeting Minutes.
Abstained: Christine Friese, Kristen Peterson and Emma Stratton

Discussion of:

- Vince Lombardi discussed his conversation with Trevor, who recommended a Boston firm instead of Barry Dunn, who couldn't accommodate us. This Boston firm will meet us via zoom at a 11am (to be confirmed) on May 30th, for an initial conversation to discuss needs and terms, for the creation of a 501(c)(3).
- The conservation assessments will be done collaboratively after the 501(c)(3) is setup, likely a year from now. The project has slowed down due to these factors.
- Christine Friese discussed the fact that grants want to see the demonstration of matching funds.

- Richard Candee asked if a private foundation funds the assessments, and there's an illustration of the city's future investment, could we move into a faster grant cycle, as opposed to waiting a year.
- Jeff Keefe asked if we can seek grants by the end of the year.
- Emma Stratton confirmed, so tasks can be done concurrently.
- Vince Lombardi discussed his conversation with Tom Hardiman, to convert State Street to a working facility, consisting of 2,700 sf, with a quote of \$1.3M (brick and mortar), with an additional \$800k for environmental upgrades, which is less than expected. This quote can be applied to any space psf that can handle the load/weight of the stacks. This is a retro-fit, not a new-build. This calculates as \$777.77 psf.
- Alan Cohen went over the timeline and assurance that all committee members will have access.
- Vince Lombardi discussed Richard's conversation with Lisa Anderson, now with the Cooperstown Baseball Hall of Fame, and the need for future conversations after we are further in the process.
- Christine Friese discussed the three accounts: fundraising, fund seeking and RFP/Q Assessments. July 1, 2024, the RFP/Q can be completed, but can be started in the interim. The city portion will not include schools, fire and police departments at the moment. Vince will look into when the other entities will be included in future meetings.
- Richard Candee discussed the importance of understanding our space needs, etc.

No additional attendees on Zoom with questions.

Next meeting, June 24, 2024, at 9am in City Hall.

Meeting Adjourned by Vincent Lombardi: 11:13am