

# PARKING and TRAFFIC SAFETY COMMITTEE

## ACTION SHEET

8:30 A.M. – September 5, 2024  
Conference Room A

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**PRESENT:**     **Members:** Chairman Andrew Bagley, Steve Pesci, Public Works Director Peter Rice, City Manager Karen Conard, Deputy Police Chief Mike Maloney, Fire Chief Bill McQuillen, Mark Syracuse, Mary Lou McElwain, Erica Wygonik, Dave Allen (alternate)

**City Staff:** City Engineer Eric Eby, Parking Director Ben Fletcher, Associate Engineer Tyler Reese

ACTION ITEMS FOR CITY COUNCIL
<ul style="list-style-type: none"><li>• Portwalk Place, voted to renew annual valet parking license agreement for Parade Residence Hotel LLC.</li><li>• Portwalk Place, voted to renew annual valet parking license agreement for Portwalk HI LLC.</li><li>• Chapter 7, Section 7.1004, Voted to recommend approval of changes to Ordinance to City Council.</li></ul>



- **Roll Call**

- **Financial Report:** Voted to accept and place on file Financial Report dated July 31<sup>st</sup>, 2024.

- **Public Comment Session:** There were 10 speakers. Meredith and Jay Kobzik and Nancy Yarmac spoke regarding speeding on Islington Street. Dave Rheaume spoke regarding the proposed all-way stop at McDonough Street and Langdon Street. Jane Mitchell Pate, Greg Hebert, Joni Lane and Bryce Pate spoke regarding the Greenleaf Avenue sidewalk project and proposed traffic changes in the Hillside Drive neighborhood, and Matthew Glenn (Z) and Jonathan Sandberg (Z) spoke regarding the proposal to eliminate the separate left turn lane on Congress Street at Islington Street and spoke regarding removing parking along Middle Street at Cass Street.

- **Congress Street, proposal to reduce lanes and widen sidewalk on Congress Street between Chestnut Street and Maplewood Avenue:** Voted to have staff continue to develop proposal, incorporating suggestions and comments from meeting, and report back closer to start of construction.

- **Portwalk Place, request to renew valet license agreements for Portwalk HI LLC and Parade Residence Hotel LLC:** Voted to approve renewal of both license agreements.

- **Middle Street, request to remove parking near intersection of Cass Street:** Voted to schedule site visit and put out flyer notifying abutters of meeting.

- **Hill Street, request for signage to address vehicles turning around in private street:** Voted to refer to staff to post signage as deemed appropriate.

- **City Ordinances, Chapter 7, proposed changes to Section 7.1004:** Voted to approve changes as presented.

- **Hancock Street at Washington Street, request for all-way stop:** Voted to schedule site visit and refer to staff for further evaluation and report back.
- **McDonough Street, request for all-way stop at Langdon Street:** Voted to approve STOP signs on McDonough Street to create all-way stop-controlled intersection.
- **Police monthly accident report:** Informational; no action required.
- **City road construction projects update:** Informational; no action required.
- **State legislation update:** Informational; no action required.
- **Seacoast Greenway Rail Trail rules:** Informational; no action required.

*Respectfully submitted by:* Eric Eby