

**PARKING and TRAFFIC SAFETY COMMITTEE**  
PORTSMOUTH, NEW HAMPSHIRE

**CITY HALL COUNCIL CHAMBERS**  
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

*Members of the public also had the opportunity to join the meeting via  
Zoom*

**8:30 AM**

**December 5<sup>th</sup>, 2024**

**AGENDA**

**I. CALL TO ORDER**

Councilor Andrew Bagley called the meeting to order at 8:30 AM.

**II. ATTENDANCE**

Members Present:

Chairman Andrew Bagley  
Public Works Director Peter Rice  
Deputy Police Chief Mike Maloney  
Fire Chief William McQuillen  
Stephanie Casella, Planning Department  
Erica Wygonik  
Mark Syracuse

Members Absent:

Mary Lou McElwain  
Dave Allen (alternate)

City Staff Present:

Parking Director Ben Fletcher  
Associate Engineer Tyler Reece

**III. FINANCIAL REPORT**

[00:04:41] Mark Syracuse moved to accept the financial report dated October 31<sup>st</sup>, 2024, seconded by Public Works Director Peter Rice. The motion passed unanimously.

**IV. PUBLIC COMMENT (15 MINUTES)**

[00:05:06] There were two speakers: Peter Wissel spoke to traffic safety concerns regarding the 550 and 635 Sagamore Avenue developments, and Tyler Garzo spoke regarding concerns about the New Hampshire Department of Transportation's upcoming project on Route 1.

**V. PRESENTATIONS**

There were no presentations.

**VI. NEW BUSINESS**

*(No public comment during Committee discussion without Committee approval.)*

- A. [00:09:45] State Street, request to eliminate parking space at 487 State Street, by resident. Erica Wygonik moved to refer to staff for an evaluation and report back, seconded by Mark Syracuse. The motion passed unanimously.
- B. [00:10:05] Junkins Avenue at Pleasant Street, concerns regarding sight distance looking up Pleasant Street, by resident. Erica Wygonik moved to refer to staff for an evaluation and report back, seconded by Mark Syracuse. The motion passed unanimously.

**VII. OLD BUSINESS**

- A. [00:10:52] South Street, report back on request by resident for crosswalk at Rand Court. There was discussion on appropriate routes to school, and what role the City should have when student's chosen routes to school cross private property. Fire Chief Bill McQuillen moved to place the item on file, seconded by Public Works Director Peter Rice. The motion passed unanimously.

**VIII. INFORMATIONAL**

- A. [00:22:58] Police monthly accident report
- B. [00:24:01] City road construction projects update
- C. [00:25:13] Speed feedback sign draft City policy. Erica Wygonik provided feedback that the Department of Public Works should have discretion over sign placement and can override these proposed guidelines if deemed to be appropriate. Public Works Director Peter Rice indicated that a revised policy would come back to the committee for approval at a coming meeting.

**IX. MISCELLANEOUS**

[00:34:12] Public Works Director Peter Rice spoke to winter trash collection, and that if a significant snow event is forecasted, the City will forgo trash collection for that day for the remainder of the week to prioritize worker safety and snow removal operations.

**X. ADJOURNMENT**

Chairman Bagley adjourned the meeting at 9:08 AM.

Respectfully submitted,  
Tyler Reese  
Associate Engineer, Department of Public Works