



## **November 25, 2024 Meeting Minutes**

Archiving Committee on Creating a Public/Private Historical Archive

*Portsmouth NH City Hall Conference Room A, 9 - 10:30am*

*Attending:* Richard Candee, Alan Cohen, Charles Doleac, Elizabeth Farish, Christine Friese, Tom Hardiman, Jeff Keefe, Vincent Lombardi, Kristen Peterson and Emma Stratton (via Zoom).

*Absent:* None

*Guests:* Deputy City Attorney, City of Portsmouth.

**Meeting Opened** by Vincent Lombardi: 9:10am

**MOTIONED** and **SECONDED** to accept October 28, 2024, Meeting Minutes. All approved.

Discussion of:

### **MOU signing**

Signatures still needed, all to be captured within the week and turned into the city legal department.

### **Report Back on Merrill Collections Center, York Historical Society**

Richard and Jeff visited, who share a space with the (Maine Historical Society and Portland Public Library). The organization runs it as a condo-model, each

independent. The buildings were renovated to fit the need. Joint fundraising achieved the goal to develop (\$3,000,000/18,000 SF total). Trevor suggested our need might be for a facility closer to the city's center, than this example. Our model is the city would own or lease the space and our organizations would sublease. Our agreement does not dictate the structure, presently under formation.

### **Organization's Conservation Assessments**

SBM and the Portsmouth Historical Society each have one quote and will seek another.

### **City's Conservation Assessments**

Christine will reach to to recommended assessors for pricing.

### **Release of funds for Nonprofit Formation Process**

A letter signed by Vince needed to release gained funds. Vince and Trevor will accomplish this. A gap of \$6500 remains, needed for the assessments. Goal is to raise \$50,000 for anticipated needs.

### **Schedule meeting with Hurwit & Associates and form workgroups**

Once funds are released, this meeting can be setup (January). Also, a finance workgroup plan to meet after Hurwit meeting, with each organization well-represented, with a meeting to get started and accomplish list items from Hurwit & Associates. A plan would be to divide the tasks amongst members. There's an acknowledgement for the need for extensive conversations between entities.

### **Timeline Review (shared file)**

Alan: Assessments are expected to be done by February, April for the Library. Timing to establish a BOD can't happen until after the non-profit is established. Our committee will continue at least until the end of the Council term (through 2025). Our goal is to complete our work before the next Council term begins.

### **New Business**

Our next meeting will be January 27, 2025. There will be no December 2024 meeting.

**Meeting Adjourned** by Vincent Lombardi: 10:11 am